From:	Cacho, Julia [Cacho.Julia@epa.gov]
Sent:	12/29/2020 3:40:56 PM
To:	Cacho, Julia [Cacho.Julia@epa.gov]; Gulliford, Jim [gulliford.jim@epa.gov]; Chu, Ed [Chu.Ed@epa.gov]; Singletary, DeAndre [Singletary.DeAndre@epa.gov]; Tapp, Joshua [Tapp.Joshua@epa.gov]
CC:	Hunter, David [Hunter.David@epa.gov]; Smith, John [Smith.John@epa.gov]; Gotto, Lisa [Gotto.Lisa@epa.gov]

Subject:	Bi-Weekly Discussion - LCRD
Attachments:	Untitled Attachment; Untitled Attachment; Untitled Attachment
Location:	Microsoft Teams Meeting

Start:	1/8/2021 3:00:00 PM
End:	1/8/2021 3:30:00 PM
Show Time As:	Busy

Recurrence:	Weekly
	Occurs on Friday every other week from 9:00 AM to 9:30 AM effective 1/8/2021 until 12/31/2021.
Required Attendees:	Cacho, Julia; Gulliford, Jim; Ed Chu; Singletary, DeAndre; Tapp, Joshua
Optional Attendees:	Hunter, David; Smith, John; Gotto, Lisa

Deputies are welcome to attend.

Bi-Weeklies – Standard Discussion Topics

1. What are your Division's top priorities for the next 2-4 weeks and what are their current status/milestones?

2. Are there any projects/sites/issues that have new risks or challenges?

3. Is there anywhere we are falling behind regionally or nationally *(e.g. timelines, milestones, programmatic targets, or national competitions)*?

4. What issues/andons are you seeing from your Division's ELMS visual management tools and what is your strategy for addressing them?

Here is the direct link to the tracker itself:
https://usepa.sharepoint.com/sites/R7_Work/seniorstaff/Other%20Documents/Forms/AllItems.aspx

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Microsoft Teams meeting

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